

Overlook Home-Owners Association
Meeting Agenda

Date: October 30, 2019

Time: 6:00 PM

Location: Yoke's conference Room ~ Latah Creek

1. **September Expense Budget Review & Approval:** The expense budget for September 2019 was reviewed and approved with no dissenting opinions.
 - Operating Acct. \$42,059
 - Reserve Acct. \$39,627
 - Savings Acct. \$15,086
 - Total \$96,774

2. **C&H Asphalt:** C&H completed the crack sealing of both Upper and Lower Bolan in early October. Both neighborhoods were pleased with the professionalism of the crews and the quality of the work.

3. **Landscaping Bids:** From our discussions at the last meeting WEB sent out landscaping bids for the HOA. The Board agreed that as part of the bidding process that WEB and a Board member should perform a walk through the HOA to ensure that all vendors are completely aware of our expectations. Ron White did send out the scope of work document and will set up the walk once we receive the bids back.

4. **2020 Budget Process:** Mike Durgan and Ron White opened to the floor a discussion on the "2020 Budget" process. The Board all agreed that When putting the Budget together that WEB needs to support their proposed budget with a list of line item assumptions. WEB agreed and they will present the proposed budget (with assumptions) at our November meeting.

5. **Snow Removal update:** Mike Durgan asked the Board for feedback regarding the performance of Dundee, our new snow removal vendor. All of the members living on private roads were pleased with Dundee's performance to date. Mike D. asked Ron White to please let Dundee know that the Board was pleased with the service and that we appreciate their attention to details.

6. **Adjournment:** With no further discussion and/or new business, a motion was made to adjourn with a second and the meeting was adjourned at 7:50 PM.