

**Eagle Ridge 20th Annual Home Owners Association
Anticipated Transition Committee Timeline**

June 2016:

1. Newland and Management met to discuss timeline for presentation at Annual Meeting.
2. Announce timeline for transition committee at 2016 Annual Meeting.
3. Reschedule 2017 Annual Homeowners Meeting for October.
4. Committees for consideration include:
 - a. Communication including Intranet and email.
 - b. Finance and Reserve committee.
 - c. Landscape, Common Grounds, Parks, and Trails.
 - d. Architectural Committee.
 - e. Events Committee

Summer 2017:

1. Finalize Committee's Structure
2. Notify Homeowners of committee structure and scope of each group.

Fall/Winter 2017:

1. Annual meeting in October will have applications available for committee members.
2. Interview and selection of members to committees in November and December.

Winter/Spring 2018:

1. Newland and Management to meet with various committees to set timelines and identify focus projects.
2. Quarterly Board Meetings attended by committee members and homeowner representatives.

Fall/Winter 2018:

1. Conduct Reserve Study Update.
2. Elect new Board at Annual Meeting in October.
3. Prepare for early 2019 transition by scheduling 2018 financial audit in February.
4. Prepare Turnover Documents:
 - a. Apply for State of Washington Nonprofit License
 - b. Termination of Declarant Rights
 - c. Assignment of Licensing Agreement

Spring 2019:

1. Conduct 2018 financial audit.
2. Current Newland Representatives Resign from Board in April